

## Preparation for the trip-:

	To Do list Before you leave	Done
1.	Cancel the newspapers & periodicals, and any other regular deliveries	
2.	Have the mail diverted, or have someone take care of it for you.	
3.	Empty the fridge either completely, or just immediate perishables.	
4.	Take out the garbage.	
5.	Turn off all electricity if possible (on long trips),	
6.	or just the hot water system and be sure you only turn off what you WANT to turn off.	
7.	Turn off the mains water tap	
8.	Leave a key or at least contact details of where to get one, with someone else during absences.	
9.	Do you cut off the phone before going? If not, how will phone messages be handled? Or do you just turn off the answer machine & turn down the ringing.	
10.	Are there any accounts that require paying while you are away?	
11.	Are there any other deliveries or services which happen on a regular basis, e.g Lawn mowing, pool cleaning, petwash, carwash, which may need to be cancelled or changed while you are away?	
12.	Is there a neighbour who can keep an eye open, and check for expected and unexpected visitors perhaps?	
13.	Is there anyone depending on you to do something? E.g. voluntary organisations, relatives or friends who require help.	
14.	Have you got pet/s that requires boarding out? Arrange in vaccinations in advance	
15.	Who will water the plants, or mow the lawn etc?	
16.	Be sure all valuables are at least out of sight.	
17.	Do you need a house sitter to take care of most of the above for you?	
18.	You may wish to notify the local police station to keep an eye on the place. Who will you leave a key with for emergencies, or to air the place out etc while you are away?	
19.	What sort of home security do you have? Turn it ON.	

## When you arrive:

	Stop for the night early enough to check out possible caravan parks in the area.	
	Arriving early is essential if you are camping rough. You may need to drive down unfamiliar roads.	
	Do you plan to see certain attractions; if this is the case which Caravan Park is better situated to allow ease of access? You may need public transport to get around, or have to walk everywhere, so bear this in mind when choosing where to stay.	
	When you have found a Park, check out the actual site you have been allocated, before you unpack & set-up camp. Here is a checklist:	
1.	Is too near the toilet block, or too far away.	
2.	Is it next to noisy campers	
3.	Too near/far from the BBQ area or the pool etc.	
4.	Is it under a tree	
5.	Stop, have a cup of tea, unwind a bit, then decide if that is the right site. If not, request another if there is one available	